

F.No. 2-40/2010-Gen. Section
Government of India
Ministry of Culture
Archaeological Survey of India

Janpath, New Delhi-11

Dated: - 12.01.2012

To

Website Hqrs, A.S.I., Janpath,
New Delhi

Subject: - **Quotation for the Purchase of furniture for Central Arch. Library - Reg.**

Sir,

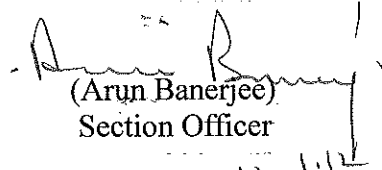
I am directed to state that this survey intends to procurement of furniture items. You are requested to forward your lowest rates with illustrated literature for Central Arch. Library under sealed cover. The terms and condition and the specifications of items are given below:-

1.	Tables size Height 2-5" and Top 2.5"	-	01
2.	Hydraulic revolving chair	-	01
3.	Book trolley	-	10
4.	Step Stool	-	10

1. Item should be of reputed make/model and brand and rates for each model/brand and it should comply with ASI wherever applicable.
2. The firm/company must be the manufactures of Godrej/Delite Hi. Tech/ Haworth office furniture system.
3. The firm company should be ISO 9001-2000 & ISO 14001 certified (Copy to be enclosed).
4. The firm should be registered with NCCF and Kendriya Bhandar D.G. S&D for supply of office furniture.
5. All applicable Taxes/Charges should be specified.
6. All terms and conditions should be specified.
7. Minimum One year onsite warranty should be specified.
8. This office has all right to reject accept any of the tenders without assigning any reason.
9. No negotiation will be undertaken with any tender accept lowest qualified bidder.
10. The defective material at found will be replaced by the supplier.

11. Quotation should material be sealed and sent by registered post/speed Pos in the following address Sh. Arun Banerjee, Section Officer, General Section, O/O Director General, Archaeological Survey of India, Janpath.
12. Quotation must reach to undersigned latest by 18 day of January, 2012 by 4.00PM.

Yours faithfully


(Arun Banerjee)
Section Officer

12.1.12