

F.No.11-8/2010-G.A.
Government of India
Ministry of Culture
Archaeological Survey of India

Jan Path, New Delhi-110011
Dated: - 16.12.2011

To
As per list

16 DEC 2011

Subject: - Invitation of quotations for the housekeeping services for the office of D.G. (ASI) at Jan Path and ASI Library at NAI Building on Jan Path for 2012-13.

Sealed quotations are hereby invited on behalf of the Director General of Archaeological Survey of India for all types of housekeeping work like maintenance and cleaning of toilets all underground as well as surface sewerage facilities, sweeping of rooms and all round cleaning of premises in the office of Director General, Archaeological Survey of India, Archaeological Library at NAI building, Publication Store all in Red Fort on monthly payment basis for 2012-2013. Interested contractors may visit the above two sites for their satisfaction before quoting rates on monthly basis.

The terms and conditions of the tender/contract will be as under:-

1. The contract shall be effective for one year with effect from date of award of contract. No demand for revision of rates on any account whatsoever shall be entertained under any circumstances during currency of the contract. However, if any shortcoming or deficiencies are noticed during the currency of the contract, the contract will be terminated immediately without assigning any reason and decision of ASI in this respect will be final and binding.
2. The contractor will depute their staff to the above premises of all round housekeeping work daily including Saturdays from 8 AM onward.
3. All cleaning materials are to be arranged by the contractor.
4. All housekeeping related work should be dealt with promptly.
5. The Earnest Money Deposit of Rs. 20,000/- (Rs. Twenty thousand only) should be accompanied by way of DD/FDR/ Banker's Cheque etc. of any nationalized bank with tender application and the same shall stand forfeited, if a firm withdraws or alter its bid till decision on the bid is taken by the Department.

6. The successful bidder shall have to deposit 5% of their total bid (quoted to full year) as Performance Security through D.D./FDR/Bankers Cheque of any nationalized bank in the name of D.G. (A.S.I.). This Performance Security shall be valid till all contractual obligations are fulfilled by the firm. The same shall stand forfeited if any lack of performance is noticed during the currency of the contracted.
7. The Department shall have no liability financial or otherwise, for any harm/damage/injury caused to the manpower or machinery deployed by the firm and in the course of performing work of this Department. Neither the firm nor his workers shall have any claim on this Department for compensation or financial assistance on this account.
8. For further enquiry, if any, undersigned may be contacted.

The sealed tenders should reach to the undersigned within 20 days from the date of issue of this letter.

Yours faithfully,



16.12.11

(Arun Banerjee)

Section Officer

Tele Fax 011-23018987

Email Id: - gensec.asi@gmail.com

Copy to: - Website ASI, Hqrs. Office New Delhi for putting the tender on website of ASI.