

APPOINTMENT OF LEGAL CONSULTANTS IN ARCHAEOLOGICAL SURVEY OF INDIA

Archaeological Survey of India intend to engage one Senior Legal Consultant and one Legal Consultant for its office at Janpath, New Delhi on full time contract basis. The minimum requirement for the Senior Legal Consultant and Legal Consultant is experience of legal practice in a Court of Law or in any reputed law establishment for 10 years and 5 years respectively. The Consultants would require to deal with all legal matters of ASI including coordination of all court cases, legal advice in all court cases, drafting of reply/affidavit and monitoring of cases. They are also to interact with Ministry of Law, Government Counsels/Court officials and others. A consolidated remuneration of Rs.50,000/- per month to Senior Legal Consultant and Rs.35,000/-per month to Legal Consultant will be payable. Details of requirement may be seen on ASI website www.asi.nic.in. Interested lawyers may apply in the prescribed format to Director (Administration), ASI, Janpath, New Delhi-110011 within 15 days from the date of publication of advertisement. Last date of receipt of application is 29.09.2017.



(P.G.Kaladharan)
Director (Administration)

Duties of Sr. Legal Consultant :-

- I. Supervising and coordinating all court cases.
- II. Interacting with the Ministry of Culture, Ministry of Law and field offices of ASI.
- III. Interacting with ASG's CGSC's and other advocates with regard to court cases as and when required.
- IV. Drafting/correcting replies and /or application with regard to court cases.
- V. Extending guidance /legal opinion to field officers related to court cases and other legal matters.
- VI. Extending legal opinion to ASI on various matters.
- VII. Supervising work of legal consultant.
- VIII. Any other legal work allotted.

Duties of Jr. Legal Consultant :-

- I. Supervising/ monitoring all court cases.
- II. Drafting/framing/processing, parawise replies application related to court cases.
- III. Interacting with field officers in connection with court cases.
- IV. Maintaining register/record related to court cases.
- V. Assisting Sr. Legal Consultant and other higher officers of ASI.
- VI. Any other legal work allotted.